

## Computer Services

**Self Service** ..... 3 PCs are Available  
Computer Rental PC ..... \$.20 per minute  
Black Prints ..... \$.20 per side

## Desktop Publishing

### Full Service

Save to CD/DVD ..... \$5.00 - \$20.00  
Design & Special Setups ..... \$60/Hour

### Business Cards (Does not include Setup)

100 B/W Cards ..... \$15.00  
\$3.00 Each Additional 100 cards  
100 Color Cards ..... \$20.00  
\$10.00 Each Additional 100 cards

*\*Special paper may increase price\**

| Scanning     | PDF    | OCR    | PHOTOS        |
|--------------|--------|--------|---------------|
| 1-10 pages   | \$1.00 | \$2.00 | \$1.00        |
| 11-50 pages  | \$.50  | \$1.00 | \$.90         |
| 51-250 pages | \$.25  | \$.50  | \$.75         |
| 251+ pages   | \$.06  | \$.25  | ask for quote |

Staple/Restaple ..... \$.25 page  
Hand Place ..... \$.25 - \$.50 page

*Labeling of files is based upon \$60/hr labor charge*

## Specialty Products

Custom Buttons ..... \$1.00 per button  
Rubber Stamps ..... Prices & Styles Vary

Variable Data Entry

## Comb Bound

1 Calendar ..... \$19.95  
2-4 Calendar ..... \$17.95  
5-9 Calendars ..... \$15.95  
10-19 Calendars ..... \$13.95  
25-49 Calendars ..... \$11.95  
50+ Calendars ..... \$9.95



*Customer must provide 13 digital images.  
Includes Cardstock Covers and 70# laser paper for inside pages.  
Add \$1.00 for coil binding.  
Additional scanning or setup charges may apply.*



## ADDRESS

**1605 South Avenue West  
Missoula, MT 59801**

## HOURS

**Monday – Friday  
8:30 AM to 12:30 PM**

**Curbside Service  
12:30pm-5:00pm**

**Saturday & Sunday  
CLOSED**

## PHONE

**Copies (406) 728-3363  
Computers (406) 543-5502  
Fax: (406) 728-7159**

## E-MAIL

**orders@montanacopy.com**

## WEBSITE

**www.mikesprintandcopy.com**



**PRICING GUIDE**

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## Self Service Black & White

20 lb. Letter or Legal ..... \$.10/side  
 20 lb. Tabloid (11 x 17) ..... \$.20/side

## Full Service Black & White

2 hour or less service ..... \$10 minimum  
 20 lb. Letter ..... \$.06/side  
 5000+ ..... \$.05/side  
 10000+ ..... Call for pricing  
**Double the Cost for Tabloid (11x17)**  
 24# Legal ..... \$.07/side

Un/Re-Staple, "Prepped" Copies ..... \$.25/side  
 Hand-Placed ..... \$.25-\$.50/side  
 Enlarge/Reduce ..... \$1.00 per adjustment  
**Special Setup/Rush/Labor Fees May Apply**

## Papers

3-Hole ..... add \$.01/sheet  
 Colors-Pastel/Brites ..... add \$.05/sheet  
 Laser Paper ..... add \$.05/sheet  
 Gloss/25% Cotton Paper ..... add \$.15/sheet  
 Linens, Parchments or Recycled ..... add \$.15/sheet  
 67# Cardstock ..... add \$.15/sheet  
 Gloss/Linen/Parcmnt Cover ..... add \$.30/sheet  
 80# /100# Cardstock ..... add \$.20/sheet  
 11x17 Cardstock ..... add \$.40/sheet  
 12x18 Cardstock ..... add \$.50/sheet  
 13x19 Cardstock ..... add \$.60/sheet  
 130lb Cardstock 12"x18" or 13"x19" ..... add \$.75/sheet

## Specialty Papers

2-Part Carbonless NCR (8½x11) ..... \$.35/set  
 3-Part Carbonless NCR (8½x11) ..... \$.50/set  
 Labels - Mailing & Full Sheet (B&W) ..... \$.60/ea.  
 Labels - Mailing & Full Sheet (Color) ..... \$1.00/ea.  
 Transparencies (B&W 8½x11) ..... \$.85/ea.  
 Transparencies (Color 8½x11) ..... \$2.50/ea.  
 Tabs (\$5.00 min. charge for set up) ..... \$2.00/set

## Fax Services

Faxing Service ..... \$1.00 per page  
 10-14 pages ..... \$10 Bulk Rate  
 15-24 pages ..... \$15 Bulk Rate  
 25-35 pages ..... \$20 Bulk Rate  
 36-55 pages ..... \$25 Flat Bulk Rate  
 Receiving ..... \$.50 per page received

## Color Copies & Services

### PRINTED ON 28# LASER PAPER

| QUANTITY PER SIDE |              |       |        | B&W    |       |
|-------------------|--------------|-------|--------|--------|-------|
| Original          | Letter/Legal | 11x17 | 12x18  | Letter | 11x17 |
| 1-199             | \$.50        | \$.75 | \$1.00 | \$.10  | \$.15 |
| 200-499           | \$.40        | \$.65 | \$.80  | \$.09  | \$.14 |
| 500-999           | \$.35        | \$.60 | \$.70  | \$.09  | \$.13 |
| 1000-1999         | \$.30        | \$.55 | \$.60  | \$.08  | \$.12 |
| 2000-4999         | \$.25        | \$.45 | \$.50  | \$.08  | \$.12 |
| 5000+             | \$.20        | \$.35 | \$.40  | \$.07  | \$.11 |

Over 10,000 Ask Management  
 Reduce/Enlarge/Adjust ..... add \$1.00 per set-up

Quantity per **BUSINESS CLASS COLOR**  
**PRINTED ON 24# LASER** (+\$.05 for laser 28#)

| Original  | Letter | Legal | 11x17 |
|-----------|--------|-------|-------|
| 1-999     | \$.25  | \$.35 | \$.50 |
| 1000-2500 | \$.20  | \$.30 | \$.40 |
| 2500+     | \$.18  | \$.25 | \$.36 |

## Bindery

Stapling  
 Automatic machine ..... FREE  
 Hand Stapling ..... \$.10/staple  
 Booklet ..... \$.05/auto - \$.20/manual  
 Scoring/Perforating ..... \$.10/per  
 Drilling (\$5.00 min) per sheet ..... \$.02  
 Folding (\$5.00 min)  
 Machine Fold ..... \$.03/sheet  
 Double Fold ..... \$.10/set  
 Fold by Hand ..... \$.20-\$1 per set  
 Cutting (per cut on industrial cutter) ..... \$.75  
 Padding (\$5.00 minimum) ..... \$.50/pad  
 Hand Labor ..... \$.60.00/hr.  
 Foam Board (\$5.00 min) ..... \$3.00/sq. ft.  
 Dry Mounting (includes foam board) ..... \$5.00/sq. ft.  
 (width x length) ÷ 144 = total sq. ft.

### Laminating (5 mil.)

Small Tags ..... \$1.00 8½x11 ..... \$1.50  
 8½x14 ..... \$2.00 11x17 ..... \$3.00  
 Per Square Foot up to 36" wide (3 mil) ..... \$2.00  
 Trimming per Sheet (1 cut each side) ..... \$.50  
 Foam Board Lamination ..... \$4.00 per sq ft

### Book Binding

Spiral or Velo Bind w/ No Cover ..... \$2.00/ea.  
 Coil Bind w/ No Cover ..... \$3.00/ea.  
 Coil Binds over 14mm ..... add \$1.00  
 Cardstock Covers add ..... \$.50/ea.  
 Vinyl or Clear Covers add ..... \$1.00/ea.  
 Binding over 1" thick ..... add \$2.00/ea.  
 Re-binds ..... \$1.00/ea.  
 Special Size Binding Set-up ..... add \$2.00/ea.

### Book Binding-No Printing

Spiral or Velo Bind w/ No Cover ..... \$4.00/ea.  
 Coil Bind w/ No Cover ..... \$5.00/ea.  
 Cut Spine and Coil Bind ..... \$7.00/ea.

## Large Format Color Prints

Hi-Res Black/White ..... \$3.00/sq. ft.  
 Hi-Res Black/White over 75 sq ft. .... \$2.50/sq. ft.  
 Hi-Res Black/White over 150 sq ft. .... \$2.00/sq. ft.  
 Color Print on Coated/Bond ..... \$4.00/sq. ft.  
 Color Prints over 75 sq ft. .... \$3.50/sq. ft.  
 Color Prints over 150 sq ft. .... \$3.00/sq. ft.  
 Vinyl Banner ..... \$6-\$8.00/sq. ft.  
 Vinyl Stickers ..... \$7-\$9.00/sq. ft.  
 Grommets ..... \$1.00 per

## Foam Core Exhibits

Prices Include Coated Paper, Print & Mounting  
**I-2 DAY SERVICE must have files by 12pm**

|       | 18x24       | 24x36       | 30x40        | 40x52     |
|-------|-------------|-------------|--------------|-----------|
| B&W   | ....\$40.00 | ....\$50.00 | ....\$70.00  | ....\$125 |
| Color | ....\$50.00 | ....\$70.00 | ....\$105.00 | ....\$200 |

### 3-5 DAY SERVICE

|       | 18x24       | 24x36       | 30x40       | 40x52     |
|-------|-------------|-------------|-------------|-----------|
| B&W   | ....\$30.00 | ....\$40.00 | ....\$60.00 | ....\$115 |
| Color | ....\$40.00 | ....\$60.00 | ....\$95.00 | ....\$180 |

### 3-5 DAY SERVICE / 5 or more Exhibits

|       | 18x24       | 24x36       | 30x40       | 40x52     |
|-------|-------------|-------------|-------------|-----------|
| B&W   | ....\$20.00 | ....\$30.00 | ....\$50.00 | ....\$100 |
| Color | ....\$30.00 | ....\$50.00 | ....\$85.00 | ....\$150 |

### SMALLER SIZES 2-5 DAY SERVICE

|           | 8x10       | 11x17       | 12x18       |
|-----------|------------|-------------|-------------|
| B&W/Color | ....\$5.00 | ....\$10.00 | ....\$15.00 |

### TAGBOARD MOUNTS

|       | 18x24       | 24x36       | 26x40       |
|-------|-------------|-------------|-------------|
| B&W   | ....\$20.00 | ....\$30.00 | ....\$40.00 |
| Color | ....\$25.00 | ....\$40.00 | ....\$70.00 |

## Architectural Drawings

**COLOR drawings at no additional cost.**  
 Volume Discount +100 sheets 5% / +250 sheets 10% / 500+ 15%

|            | 18x24      | 24x36      | 30x42       | 36x48       |
|------------|------------|------------|-------------|-------------|
| Prints     | ....\$1.00 | ....\$1.00 | ....\$1.50  | ....\$2.00  |
| Copy B/W   | ....\$2.00 | ....\$2.00 | ....\$3.00  | ....\$4.00  |
| Copy Color | ....\$5.00 | ....\$5.00 | ....\$7.50  | ....\$10.00 |
| Maps Color | ....\$5.00 | ....\$7.50 | ....\$10.00 | ....\$15.00 |
| Scans      | ....\$5.00 | ....\$5.00 | ....\$7.00  | ....\$10.00 |
| Scans 20+  | ....\$2.00 | ....\$3.00 | ....\$5.00  | ....\$7.00  |

### ART SCANS..... \$20 per scan

Reduce/Enlarge Add \$1.00 /per set-up  
 Older Plans may be subject to a Labor Fee